

JOB SUMMARY

HOTEL NIGHT PORTER



Join our Team!

We are looking for a reliable and proactive Hotel Night Porter to support overnight operations, assist guests, and ensure the safety and cleanliness of the hotel. This role involves a variety of tasks, including guest assistance, light maintenance, and security.

The Night Porter ensures the safety, security, and smooth operation of the hotel during the night hours. This role involves attending to guest needs, performing front desk duties, maintenance and cleaning, ensuring a pleasant and secure environment for all guests

Your Role:

- Guest Assistance: Handle late arrivals, provide luggage assistance, and respond to guest requests.
- Safety and Security: Monitor the hotel premises, conduct regular security checks, and address any issues.
- Cleaning: Assist with cleaning of general areas overnight
- Maintenance: Perform minor maintenance tasks and ensure public areas are clean and presentable.
- Support Services: Assist with setup for events and early morning services as needed.
- Regulations and Policies: Ensure you have a understanding of all hotel regulations, policy and procedure

About You:

- Education: High school diploma or equivalent preferred.
- Experience: Previous experience in a similar role or hospitality is a plus.
- Skills: Good communication with capability to complete end of shift report, basic maintenance skills, and physical ability to perform manual tasks.

Schedule - Overnight shifts, including weekends and holidays

Base Salary: £27,040 per annum

Why Join Us?

- Benefits : Competitive salary, hotel discounts, staff uniforms, duty meals, employee of the month/year schemes, birthday voucher, participation in share of service charges and free onsite parking.
- Environment : Work in a welcoming and dynamic team, with regular staff events.
- Career growth and learning and development opportunities.

APPLY NOW!

Submit your CV to jobs@comishotel.com